

Proposed Process and Time Line for Chief Internal Auditor

	Date	Action
A	August 18, 2021	<p>Request permission to post the Chief Internal Auditor position.</p> <p>Request for the Board of Commissioners to authorize the formation of a Board subcommittee. The Subcommittee will be tasked with evaluating the candidates for the Chief Internal Auditor position and provide the HR Committee with a summary report. Note: This committee would be subject to Sunshine Laws.</p> <p><i>* Historically the committee has been comprised of the Audit Committee Chair, CEO or CEO designee, HR, and a leader with subject matter expertise.</i></p> <p><i>Staff recommendation amended below:</i></p> <p>The subcommittee will be comprised of the: Audit Committee Chair, CEO or CEO Designee, <i>General Counsel,</i> Human Resources Representative, <i>Subject Matter Expert: Interim Chief Internal Auditor (Brian Kozik) and Mr. William Benson, External Consultant/Audit Committee Member.</i></p>
B	August 18, 2021	Position Posted.
C	September 30, 2021	Close Position Posing.
D	October 20, 2021	Board sub-committee will provide the Board with a summary report and candidate names for Board Interview.
E	November Board Meeting	Interview Finalist(s).
F	December Board Meeting	Approve Chief Internal Auditor Employment Agreement.